

# SMI Peer Mentor Program

## PEER MENTORS Job Description



### **POSITION PURPOSE:**

To mentor SMI students in their planning a career as science or mathematics secondary level school teacher.

### **ESSENTIAL JOB FUNCTIONS:**

- Represent the University in a professional manner, which includes appropriate attire.
- Mentor current and/or prospective SMI Student Mentees.
  - Conduct bi-weekly individual peer advising meetings at the SMI Resource Center.
  - Maintain proper documentation of mentoring activities.
- Coordinate visits to UCR, including opportunities to attend classes or field work assignments with you.
- Attend Peer Mentor Program meetings and trainings (advance notifications will be provided)

### **COMPENSATION**

Hourly Rate: \$10

Estimated Hours: 4 to 10 hours per quarter

### **MINIMUM REQUIREMENTS:**

#### *Affiliations:*

- Current participation in SMI and/or approved UCR programs

#### *Career Readiness*

- Attend at least 3 SMI workshops or seminars per quarter if applicable.

#### *Academic:*

- 2.5 GPA or higher (cumulative)
- Good academic standing
- Demonstrate progress in a CNAS or BCOE major degree program
- Completion of EDUC 3 or equivalent
- Completion of or enrolled in EDUC 4 or equivalent
- Passed CBEST Exam (preferred)

#### *UCR Knowledge:*

- Knowledgeable about UCR's STEM majors, UCR programs, Student Service departments, the specify application process, and Student Life activities including STEM and TTSM clubs

#### *Experience in effective communication & interpersonal skills:*

- Strong communication and interpersonal skills to effectively and enthusiastically mentor prospective students.
- Public speaking skills that will include presentations, policy and procedural explanations.
- Willingness to share personal pre-teaching experiences and pathways.