

II. Purchase assistance: List below items you need SMI's purchasing assistance in order to implement your proposed lesson plan.

ITEMS	QUANTITY

III. Copying assistance: If you have instructional materials (i.e. handouts) that need to be copied, please attached those items and complete the grid below.

TITLE OF INSTRUCTIONAL MATERIAL	TOTAL NUMBER OF COPIES	CAN IT BE COPIED BACK-TO-BACK?	SPECIAL INSTRUCTIONS

IV. With my signature, I agree to follow my proposed lesson plan if approved by SMI. Also, I agree to allow SMI to store and share my lesson plan in its Resource Library located both online and in its Resource Center.

_____ **Student's Signature**

_____ **Date**

----SMI OFFICE USE ONLY----

Approved by _____ Date _____

Not Approved:

Explanation _____