CNAS Scholars Peer Academic Leader Job Description

General Information
Full/Part Time: Part Time
Schedule: Varies (4-5 hours/week)
Salary: $16.99/hour

Department Name: CNAS UAAC
Supervisor: Jennifer Coplea/Jaron Paschke
Department Head: Michelle Butler

Recruitment Criteria
- Completed one full year of CNAS Scholars Learning Community
- Will be a junior or senior in Fall 2021 (sophomore as necessary)
- Work a minimum of 3-4 hours per week
- Minimum cumulative GPA 3.2
- Participate in training Spring 2021 and Fall 2021
- Strong interpersonal and communication skills
- Previous teaching, facilitation of workshops, and/or public speaking experience

Preferred Qualities
- Demonstrate ability as a team player: involvement in both on and off campus activities (i.e. leadership, research, service, employment)
- Ability to multitask while being self-motivated
- Strong public speaking skills
- Willing to provide support to students

Mentor Responsibilities
- Serve as a paid employee for the Spring and Fall 2021 terms
- Serve as a resource to current students in the Freshman Scholars Learning Communities.
- Notify CNAS Scholars Coordinators of student concerns (i.e. health, behavior, emotional)
- Promote diversity and university policies and procedures
- Attend weekly meetings with LC coordinators for NASC093 prep in the fall
- Attend and facilitate two discussions on college transition and academic success topics in the NASC093 course during fall quarter with a fellow CNAS Scholars PAL
- Meet with a NASC093 grader each week
- Complete a quarterly self-evaluation
- Host one drop-in session for NASC093 students each week

Benefits
- Peer mentors will be able to:
  - Develop leadership skills
  - Assist in guiding freshmen through the transition to college
  - Build relationships with fellow peers and mentees
  - Strengthen public speaking skills through facilitating NASC093
  - Further their professional development